

# Award for Personal Licence Holders (APLH)

7<sup>th</sup> Edition December 2024

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The following updates have been made to the 7<sup>th</sup> edition of this publication.

Page No	Update comments
6	<p>The web address for licensing updates has been update to:</p> <p><a href="http://www.gov.uk/guidance/alcohol-licensing">www.gov.uk/guidance/alcohol-licensing</a></p>
14	<p>The following bullet point has been added to Licensing hearings:</p> <ul style="list-style-type: none"><li>• a request to review a premises licence (see page 31)</li></ul>
20	<p>The following text has been added to the bottom of the page (Licensing authority application process)</p> <p>The applicant, police and Home Office Immigration have the right to appeal within 21 days against the decision.</p>
23	<p>The following text has been updated:</p> <p><b>Duty 3 - A change of name or address</b> The licensing authority must be notified and the personal licence submitted as soon as is reasonably practicable if the licence holder changes their name or address.</p> <p>Failing to do this is an offence.</p>
23	<p>Under Duty 4 the following text has been updated in the information box:</p> <p>A personal licence has 2 parts, a photocard and a paper section. You should have your photocard licence available when making or authorising alcohol sales and should keep the paper section in a safe place.</p>
34	<p>The following text has been added to the legal point box:</p> <p>Following conviction, the licensing authority may also suspend or revoke the premises licence.</p>
35	<p>The text in the 1<sup>st</sup> paragraph for the 'Role and legal responsibilities of the DPS' has been updated to:</p> <p><b>Role and legal responsibilities of the DPS</b> The DPS is the personal licence holder appointed by the premises licence holder and named on the premises licence. They will normally be in day-to-day control of the premises. The premises licence holder and the DPS can be the same person.</p>
40	<p>The 3<sup>rd</sup> paragraph for 'Consumption of alcohol' has been updated to:</p> <p>There is an exception to this whereby 16 or 17-year-olds may drink beer, wine or cider with a table meal. They must be accompanied by an adult and the beer, wine or cider must be purchased for them by an adult. This exception is at the discretion of a responsible person on the premises and does not apply to bar snacks in a bar area.</p>

47	<p>The following information has been added to 'Other age-restricted products' (1<sup>st</sup> paragraph):</p> <p><b>Other age-restricted products</b> The sale or supply of other products considered harmful or unsuitable for children are age-restricted under separate legislation.</p>
54	<p>The following content relating to TENS has been removed:</p> <p>*maximum of 20 per calendar year for events occurring during 2022 and 2023 **maximum of 26 days for events occurring in 2022 and 2023</p>
65	<p>'Partnerships' the text has been updated to:</p> <p>A reduction in the harm, nuisance and crime associated with alcohol may be better achieved by police, local authorities, businesses, licence holders and others working together in partnership.</p> <p>Pubwatch, Shopwatch and other partnership schemes, help to promote the licensing objectives by sharing local information on crime and disorder, suggesting ways to tackle problems and providing support for members. These are often supported by the police and other authorities.</p>
65	<p>The web address for 'Community alcohol partnerships' has been updated to:</p> <p>For information on Community Alcohol Partnerships visit: <a href="http://www.communityalcoholpartnerships.co.uk">www.communityalcoholpartnerships.co.uk</a></p> <p>The following content has been added:</p> <p>Community Alcohol Partnerships (CAP) use a partnership approach to reduce the harm of alcohol in children and young people.</p>
67	<p>The definition of Alcohol has been updated to:</p> <p>The Licensing Act 2003 defines 'alcohol' as any product containing more than 0.5% alcohol by volume.</p>
72	<p>The cost for a basic DBS check has increased to £21.50.</p> <p><b>Basic Disclosure and Barring Service (DBS) Check</b> A basic check can be applied for online by those working in England or Wales. It costs £21.50 and you'll need details of addresses for the last 5 years, your National Insurance number and passport and driving licence.</p>

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